

Democratic Services

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Date: 18 July 2016
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**To: All Members of the Communities, Transport and Environment Policy
Development and Scrutiny Panel**

Councillor John Bull
Councillor Brian Simmons
Councillor Peter Turner
Councillor Alan Hale
Councillor Neil Butters
Councillor Jonathan Carr
Councillor Michael Norton
Councillor Bob Goodman
Councillor Ian Gilchrist
Councillor Lisa O'Brien

Chief Executive and other appropriate officers
Press and Public

Dear Member

**Communities, Transport and Environment Policy Development and Scrutiny Panel:
Monday, 25th July, 2016**

You are invited to attend a meeting of the **Communities, Transport and Environment Policy Development and Scrutiny Panel**, to be held on **Monday, 25th July, 2016 at 4.30 pm** in the **Council Chamber - Guildhall, Bath**.

Note to members of the Panel – Pre meeting 4pm in the Chamber.

ALL PLEASE NOTE: Item 8 'Prevent Strategy'. The Panel will receive a presentation that contains exempt information which will be taken in private session.

Items 9 and 10 will not start before 5.45pm.

The agenda is set out overleaf.

Yours sincerely

Michaela Gay
for Chief Executive

If you need to access this agenda or any of the supporting reports in an alternative accessible format please contact Democratic Services or the relevant report author whose details are listed at the end of each report.

This Agenda and all accompanying reports are printed on recycled paper

NOTES:

- 1. Inspection of Papers:** Any person wishing to inspect minutes, reports, or a list of the background papers relating to any item on this Agenda should contact Michaela Gay who is available by telephoning Bath 01225 394411 or by calling at the Guildhall Bath (during normal office hours).
- 2. Public Speaking at Meetings:** The Council has a scheme to encourage the public to make their views known at meetings. They may make a statement relevant to what the meeting has power to do. They may also present a petition or a deputation on behalf of a group. Advance notice is required not less than two full working days before the meeting (this means that for meetings held on Wednesdays notice must be received in Democratic Services by 4.30pm the previous Friday)

The public may also ask a question to which a written answer will be given. Questions must be submitted in writing to Democratic Services at least two full working days in advance of the meeting (this means that for meetings held on Wednesdays, notice must be received in Democratic Services by 4.30pm the previous Friday). If an answer cannot be prepared in time for the meeting it will be sent out within five days afterwards. Further details of the scheme can be obtained by contacting Michaela Gay as above.

- 3. Details of Decisions taken at this meeting** can be found in the minutes which will be published as soon as possible after the meeting, and also circulated with the agenda for the next meeting. In the meantime details can be obtained by contacting Michaela Gay as above.

Appendices to reports are available for inspection as follows:-

Public Access points - Reception: Civic Centre - Keynsham, Guildhall - Bath, The Hollies - Midsomer Norton. Bath Central and Midsomer Norton public libraries.

For Councillors and Officers papers may be inspected via Political Group Research Assistants and Group Rooms/Members' Rooms.

4. Recording at Meetings:-

The Openness of Local Government Bodies Regulations 2014 now allows filming and recording by anyone attending a meeting. This is not within the Council's control.

Some of our meetings are webcast. At the start of the meeting, the Chair will confirm if all or part of the meeting is to be filmed. If you would prefer not to be filmed for the webcast, please make yourself known to the camera operators.

To comply with the Data Protection Act 1998, we require the consent of parents or guardians before filming children or young people. For more information, please speak to the camera operator

The Council will broadcast the images and sound live via the internet www.bathnes.gov.uk/webcast An archived recording of the proceedings will also be available for viewing after the meeting. The Council may also use the images/sound recordings on its social media site or share with other organisations, such as broadcasters.

- 5. Attendance Register:** Members should sign the Register which will be circulated at the meeting.

6. THE APPENDED SUPPORTING DOCUMENTS ARE IDENTIFIED BY AGENDA ITEM NUMBER.

7. Emergency Evacuation Procedure

When the continuous alarm sounds, you must evacuate the building by one of the designated exits and proceed to the named assembly point. The designated exits are sign-posted.

Arrangements are in place for the safe evacuation of disabled people.

**Communities, Transport and Environment Policy Development and Scrutiny Panel -
Monday, 25th July, 2016**

at 4.30 pm in the Council Chamber - Guildhall, Bath

A G E N D A

1. WELCOME AND INTRODUCTIONS

2. EMERGENCY EVACUATION PROCEDURE

The Chair will draw attention to the emergency evacuation procedure as set out under Note 6.

3. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

Apologies from Councillor Alan Hale who will be substituted by Councillor Lisa O'Brien.

4. DECLARATIONS OF INTEREST

At this point in the meeting declarations of interest are received from Members in any of the agenda items under consideration at the meeting. Members are asked to indicate:

(a) The agenda item number in which they have an interest to declare.

(b) The nature of their interest.

(c) Whether their interest is **a disclosable pecuniary interest** *or* **an other interest**,
(as defined in Part 2, A and B of the Code of Conduct and Rules for Registration of Interests)

Any Member who needs to clarify any matters relating to the declaration of interests is recommended to seek advice from the Council's Monitoring Officer or a member of his staff before the meeting to expedite dealing with the item during the meeting.

5. TO ANNOUNCE ANY URGENT BUSINESS AGREED BY THE CHAIRMAN

6. ITEMS FROM THE PUBLIC OR COUNCILLORS - TO RECEIVE DEPUTATIONS, STATEMENTS, PETITIONS OR QUESTIONS RELATING TO THE BUSINESS OF THIS MEETING (Pages 9 - 16)

David Redgewell will make a statement to the Panel regarding Transport Devolution.
The statement is attached.

Susan Charles (WWISE) will make a statement to the Panel regarding warm water

exercise - swimming pool in Bath. *The statement is attached.*

Mr Tsang will make a statement about the 17A Bus Service

Councillor Alison Miller will make a statement about East of Bath Transport. *The statement is attached.*

7. MINUTES - 9TH MAY 2016 (Pages 17 - 32)

8. PREVENT STRATEGY (Pages 33 - 38)

As part of this item the Panel will receive a presentation that contains exempt information, according to the categories set out in the Local Government Act 1972 (amended Schedule 12A). The relevant exemption is set out below.

Stating the exemption:

7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

All attendees other than Members and relevant officers will be asked to leave the Chamber.

9. WASTE STRATEGY UPDATE (Pages 39 - 56)

Please find attached the Cabinet report on this issue.

10. CABINET MEMBER RESPONSE TO THE EAST OF BATH INTEGRATED TRANSPORT SOLUTIONS (Pages 57 - 64)

Members will recall that on 22nd May they held a scrutiny day to examine a wide range of integrated transport solutions for the East of Bath. Your recommendations were considered by Cabinet at their meeting on 13th July. This report outlines Cabinet's response to these recommendations.

11. CABINET MEMBER UPDATE

The Cabinet Member will update the Panel on any relevant issues. Panel members may ask questions on the update provided.

12. PANEL WORKPLAN (Pages 65 - 68)

This report presents the latest workplan for the Panel. Any suggestions for further items or amendments to the current programme will be logged and scheduled in consultation with the Panel's Chair and supporting senior officers.

The Committee Administrator for this meeting is Michaela Gay who can be contacted on

01225 394411.

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Item 6 – Items from the public or Councillors

Statements

- David Redgewell – Transport Devolution (**statement attached**)
- Susan Charles (WWISE) – warm water exercise – swimming in Bath
- Councillor Alison Millar – East of Bath Transport
- Mr Tsang – 17A Bus Service

Question

- Rachel Willis – Question regarding Waste. Not attending (**question and answer attached**)

Statement from David Redgewell

Whilst we welcome the Devolution deal the issues about transport powers are a concern on how it will be possible to operate and franchise a bus network that does not cover the four unitary authorities in terms of a franchise or a quality partnership where buses operate between UWE - Portishead and Clevedon would be outside the agreement. Similarly bus services through Hotwells, Clevedon and Weston would have to operate under the permit system under the Buses Bill or would require a separate quality partnership covering North Somerset by the new combined authority to cover North Somerset either as an advanced quality partnership or an enhanced quality partnership. It would also require a different agreement for a multi-journey, multi-operator and multi-modal ticketing scheme and North Somerset would still require referral to the Traffic Commissioner for services whereas the Metro-Mayor would have full control over the bus services through contracts or partnerships. Of course this would also apply to a Planning or Transport Commissioner. With the new Government we could proceed with a Combined Authority and drop the Metro-Mayor proposal and still have the planning and transport powers with North Somerset Council joining in the authority.

On rail it would be very difficult to arrange improvements to services without the full Portishead line being in the deal and the line from Gloucester to Weston-Super-Mare. This would make station improvements very difficult or to seek rail powers for MetroWest with the franchise and Network Rail. The recent works to Keynsham while they are welcomed require the contract to be brought back to make them DDA compliant.

Of course the Bristol Port and airport remain outside of the combined authority.

With regards to bus powers under the Buses Bill whilst the First depots in Lawrence Hill, Hengrove, Muller Road, Bath Weston Island and the Wessex depots at Avonmouth and Keynsham and HCT's depot at Parson Street would be in the combined authority area, Weston and Wells depots would remain

outside the area in North Somerset and Mendip making bus operations very difficult without North Somerset being in the transport authority area.

We still have concerns over cleaning and facilities at Bath bus station.

Arrangements would have to be made with Wiltshire, Gloucestershire and Somerset to procure bus services which needs further consultation with those councils.

With the vote to leave the EU we are concerned with the potential loss of the £284 million infrastructure money for MetroWest and the Great Western electrification which was signed off in 2014 under the TENS and IEP programme. We are also concerned about MetroBus contract at RATP (part of Paris Metro) which could pull out of the agreement. First are still a bidder.

We are concerned about bus services changes in September include service 37 rerouted via Keynsham, changes to the service 178 Bristol-Bath via Radstock and the 620 network Bath-Tetbury. With the withdrawal of service 37 from the RUH, this requires a change on service 19 at Cadbury Heath for Hanham and Bristol.

David Redgewell SWTN/TSSA

Question from Rachel Willis

I believe the proposed changes to non-recyclable waste collections are fine, so long as residents are provided with adequate food waste bins and wheelie bins. Some residents currently have no wheelie bins or food boxes, (and too many green boxes). This means that seagulls, foxes or cats can often get into bin bags at night, and this leaves a mess on our streets. How will residents be notified of the changes, and what mechanism will the council use in order to find out the needs of individual residents, to ensure the new collection schedule runs smoothly?

Answer:

The vast majority of properties throughout the district will be provided with a 140litre wheeled bin to store their rubbish. Where wheeled bins are simply not possible due to the location, then reusable rubbish bags will be given.

All residents have been issued with food waste containers and green boxes already. If yours has been lost or stolen, or you simply need another to store more material, then please contact Council Connect on 01225 394041 or email councilconnect@bathnes.gov.uk and request another. There is no need to wait until the new service next year to order more recycling containers. You can have these now.

A comprehensive communication campaign will begin in 2017, well in advance of the new service implementation. This will include press releases, door knocking, roadshows, residents group presentations, posters, leaflets, social media etc. Full detail of how we will communicate with individual residents with specific needs then.

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WWISE Network presentation to Communities, Transport and Environment Policy Development and Scrutiny Panel – July 25th 2106

Why are you allowing the remodelling of both Bath & Keynsham Leisure Centres to go ahead when there is no provision for those older children, young people & adults including the elderly living with short & long term conditions who need warmer water so they can swim for leisure & recreation ?

This campaign started in 1996 when the warm water pool in the Leisure Centre was closed in favour of the Activity Pool with very little warning. This brought an enormous outcry with demonstrations, a 300 signature petition and media coverage for several years against its closure. In 2004 BANES Active Lifestyle Team set up the Remedial Swimming Consultative Group which eventually funded the WWISE Network to gather information about the need. It soon became evident there was a pressing need & this could not be catered for within the current facilities.

When new operators were being sought by the Council the WWISE Network attended all the relevant Committees – 4 Select Committees, Cabinet & Full Council as well as the CCG & Health & Wellbeing Board. The concept of a replacement warm water pool was supported by all &, following this, the Network was invited to talk with the consultants & BANES officers.

It was with dismay that this spring, we found it was not in the contract. We were asked the day before the plans were displayed to the public to meet with the architect & designers for the project – a date has never been given for this meeting.

I am presuming an agreement was formed & proposed to GLL before the contract was signed, and somewhere between our talks with the consultants & this agreement being but to GLL, the idea of a warm water facility was dropped. GLL are an efficient company operating 200 leisure centres and were perhaps not made aware of the local need, so as we have thought, communication has broken down.

I'm sure GLL would want the Council to be seen to be carrying out their Health & Wellbeing & Fit for Life Strategies, Children & Young People's Plan, as well as complying with their Decision Making Protocol, Equalities Policy & Pledge to Young People.

We know there are constraint to the Council's budget but part of the conditions under which GLL were awarded a long term contract was that they would raise a large amount of capital to invest in improving the leisure facilities in return for the income from the leisure facilities over the term of the contract so the capital cost of any remodelling would not come out of the Council's current budget. Some of the money for the remodelling is coming from GLL itself, some from Sport England with the remainder being a loan from the Council, to be repaid over the term of the contract. The changes needed to the proposed design might possibly incur additional expense but they would serve to make it more accessible to a wider range of users so the additional income generated, especially during the daytime, would help offset any additional cost.

Quite apart from the fact that the plans are not in line with a number of your own Strategies & Policies, they are failing to capitalise on this once in a lifetime opportunity to ensure a warm water pool suitable for everyone is included in the remodelled Leisure Centres and we ask that the design as it is proposed is given further consideration by both the Council & GLL.

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Statement to scrutiny 25th July 2016

I was very dejected indeed when I read Response 5.5 from Cabinet on page 48 of your papers. No response at all the scrutiny statement that 'the population has concerns around the meadows proposal' and, even worse, that they will be "considering how to meet the need for a P&R to the east of the city and this will be discussed at a future meeting".

There has to this day, never been a clear needs analysis/compelling case put forward to justify a P&R to the East and it is this Panel's job to have got to the bottom of that. The whole thrust of the getting About Bath Strategy was that evidence should be provided of the need for a park and ride to the east. Anecdotal evidence or urban myth that it is needed just will NOT suffice. The whole case has been based on wildly differing forecasts from a succession of external consultants presented to Councillors in a piecemeal way, rather than in a single compelling document.

At the time of the consultation last year, it was stated that the car park was required to improve congestion and pollution.

Then there was the CH2MHill report which showed that an Eastern park and ride would lead to a negligible improvement in pollution at times and a worsening of it at other times.

That complicated report appears to have been quietly shelved in favour of Mott McDonald (for a second time), presumably because it did not provide evidence of need. Their report showed an entirely different pattern to peoples' behaviour than that which we know to be the case. For example, it showed people staying late into the evening in car parks in a way which we know is not the case because the evidence collected from the barriers in the car parks does not support this. At one point we were very loosely told that the justification for this car park was all the new housing that Bath will have to provide, but not knowing as yet where that will be sited!!!

And let's not forget, not a single person has ever been asked about whether they would use an Eastern P&R. The surveys carried out in 2009 and 2014 were conducted right across the city and didn't include any specific P&R questions (just start point, destination and whether they paid for parking). BANES still do not, to this day, really know why people are in their cars and therefore cannot be sure of what problem they are

solving.

We do know for sure that the school run constitutes a third of Batheaston traffic. Who can challenge the fact that getting around the city at rush hour is a breeze currently compared to term time? And what about the lorries, each of which produces the emissions of 5 cars. Ditto for them.

We do in fact know however that park and rides aren't well used in Bath (on average 41% full daily) and that **planned overspill** is what is needed.

Equally if the devolution deal is accepted later this year, then there is a fresh new chance to look at buses, which were beyond the reach of the 2014 transport strategy. Until the impact of potential public bus solutions are understood then there should be no costly and irreversible decision taken on a large-scale P&R.

So there we have it. The Cabinet still desperately juggling sites on which to place a car park which will cost the public purse £10 million when we have no solid slate of evidence that a park and ride would address the issues. But even more meaningful for me is the fact that I, as ward member am accosted on this issue daily, not only where I live but as I travel around the City. I have yet to find ONE SINGLE PERSON who believes that putting a park and ride on the meadows is the right thing to do. Cabinet members – yes. Officers - yes. People living in Bath and beyond – not one. This is borne out by the fact that almost 12 and a half thousand people have signed the petition opposing the concreting of this green space to date. And that is because it flies in the face of common sense. So I would ask this panel to demand a body of evidence, carefully and accurately written regarding the case for a park and ride to the east – and the sooner the better.

BATH AND NORTH EAST SOMERSET

COMMUNITIES, TRANSPORT AND ENVIRONMENT POLICY DEVELOPMENT AND SCRUTINY PANEL

Monday, 9th May, 2016

Present:- Councillors John Bull (Chair), Brian Simmons (Vice-Chair), Peter Turner, Alan Hale, Neil Butters, Jonathan Carr, Dine Romero, Michael Norton and Bob Goodman

Also in attendance: Sue Green (Group Manager for Public Protection & Health Improvement), Aled Williams (Environmental Protection Manager), Robin Spalding (Senior Public Protection Officer), Samantha Jones (Inclusive Communities Manager), Rebecca Potter (Supporting People Manager) and Andy Thomas (Strategic Manager for Communities)

69 WELCOME AND INTRODUCTIONS

The Chair welcomed everyone to the meeting.

70 EMERGENCY EVACUATION PROCEDURE

The Chair drew attention to the emergency evacuation procedure.

71 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

There were none.

72 DECLARATIONS OF INTEREST

Councillor Dine Romero and Councillor John Bull declared an interest regarding Agenda Item 8 (Fit for Life Update) as they had used facilities run by GLL in the past and were likely to do so in the future.

73 TO ANNOUNCE ANY URGENT BUSINESS AGREED BY THE CHAIR

There was none.

74 ITEMS FROM THE PUBLIC OR COUNCILLORS - TO RECEIVE DEPUTATIONS, STATEMENTS, PETITIONS OR QUESTIONS RELATING TO THE BUSINESS OF THIS MEETING

Mr David Redgewell, South West Transport Network addressed the Panel. He said that with regards to major projects they would like to support an East of Bath Park & Ride which includes a rail platform for MetroWest with service extensions to Corsham, Chippenham and Swindon, Freshford, Avoncliff, Bradford-On-Avon, Trowbridge, Warminster/Frome. He added that the site could include a bus interchange with services from West Wilts, Chippenham, Melksham and Corsham

and local services from Bathford and Bathampton with upgraded modern buses, hybrid electric vehicles with bus priority measures into Bath City Centre.

He said that the current cleaning standards at Bath Bus Station are poor with a lack of bins, sliding doors not working and information points not showing details of all services.

He said he was pleased that the cross boundary bus service (19) had been retained, but that queries remained over the siting of the interchange.

He stated that Keynsham Train Station was currently not fit for purpose as temporary shelters were still in place and the works required were not now due to be finished before July.

Councillor Neil Butters asked if he had received any feedback regarding the information points at Bath Bus Station.

David Redgewell replied that it is the Council that controls them and that they need to be reset and then properly managed.

75 MINUTES - 14TH MARCH 2016

Councillor Dine Romero said that her question in relation to Avon Street in Minute 65 (Transport Strategy) was not solely about students and should include other residents and visitors.

She also wished to reiterate her point about finding a way to receive updates from points raised at previous meetings.

The Chair agreed there should be an 'update' item on future agendas.

The Panel confirmed the minutes of the previous meeting with the above amendment in mind as a true record and they were duly signed by the Chair.

76 FIT FOR LIFE - UPDATE

The Group Manager for Public Protection & Health Improvement introduced this item to the Panel by giving them a presentation. A copy of the presentation will be available online as an appendix to these minutes, a summary is set out below.

Contractual Aims/Requirements:

- OJEU procurement of 20 year contract
- To improve customer experience and sustain and improve participation levels
- Built Facilities included in the contract: Bath, Keynsham, Chew Valley, Bath City Academy/Culverhay and Odd Down
- Condition surveys identified £2.2 million of backlog maintenance for Bath Leisure Centre alone and £5.735 million across the contract
- Built Facilities – Improve disabled access to the buildings and improve the offer for those with disabilities and long term health conditions

- Fit for Life – More focus on families and young people, attracting new users, particularly those who are traditionally less engaged in physical activity.
- The proposed changes increase usage from 660,000 visits per year to over 970,000 per year, a 35% increase

Contract Governance:

- Cabinet
- Leisure Programme Board
- Project Board – Managing Works – Bath and Keynsham
- Design Team meetings
- Contractor meetings
- Key Performance Indicators

Councillor Alan Hale asked if financial plans will be submitted as part of the contract.

The Group Manager for Public Protection & Health Improvement replied that they would.

Councillor Bob Goodman asked if the previous contract had within it repair obligations as the identified £2.2m relating to Bath Leisure Centre is a more than significant sum.

The Group Manager for Public Protection & Health Improvement replied that she would have to find out that information and respond to the Panel in due course.

Councillor Neil Butters asked what the difference in costs would be if the Leisure Centre was rebuilt not refurbished.

The Group Manager for Public Protection & Health Improvement replied that the Leisure Centre in Bath can only be refurbished and not knocked down and rebuilt.

Councillor Jonathan Carr asked what level of public scrutiny will take place.

The Group Manager for Public Protection & Health Improvement replied that GLL have an internal scrutiny process alongside a good customer dialogue.

Councillor Bob Goodman asked what the ratio would be between the Council and GLL for contributing to the £2.2m maintenance.

The Group Manager for Public Protection & Health Improvement replied that she would have to find out that information and respond to the Panel in due course.

Tony Wallace, Regional Director (GLL) and Jason Curtis, Partnership Manager (GLL) addressed the Panel with some additional presentation slides. A summary is set out below.

Progress to date:

- £1million invested in the facilities since the start of the contract (Bath gym equipment replacement, Culverhay health and fitness upgrade, Bath Pavilion upgrade and upgraded signage and branding)
- Achieved nearly 900,000 visitors in first 9 months. On track to achieve 1.2m for the first year = 4% up
- Memberships have grown from 4,621 to 5,047
- Over 2,600 Swim School customers – up 3%
- Health referrals have doubled from average 45 to 90 p.m.
- Additional 8 – 10 FTE staff to be employed

Exciting New Product Development:

- New learner pool
- Reception reconfiguration
- Changing rooms upgrade
- New trampoline park
- 8 lane ten pin bowling
- Spa facility

Engagement:

- 252 responses / 75% positive about the scheme
- Everything possible is being done to accommodate the displaced sports

Key Issues:

Reduction of sports hall size

- Lots of positives about introducing Ten Pin Bowling but some concerns as to whether 4 badminton courts will be enough.
- Priority use will be given to badminton with football moving to the outdoor courts. During the works, recreational badminton will be offered in the Pavilion.

Loss of bowls hall

- Concerns around the service offer for older people.
- Short mat bowls will be offered in the main hall. In addition a wider sports offer will be introduced for the older population to include sports such as table tennis, short tennis, boccia and others.

Loss of squash courts

- Concerns from squash leagues and clubs.

- Transition funding offer agreed with Lansdown Squash Club to offer reduced priced membership. In discussion with other clubs to open up additional courts to any displaced users.

Keynsham Leisure Centre:

- 2 options being drawn up. Option 1 – New build / Option 2 – Refurb
- Proposed use of existing site
- Facility mix still being worked up
- Further engagement planned in June; facilitated with the Town Council to respond to the issues raised in the Placemaking Plan consultation

Summary:

- A positive start to the partnership
- Direction of travel for participation, memberships and revenues good
- Good early progress on investments
- Positive relations between GLL and BANES
- Performance against key indicators on track
- Annual Service Plan referencing around 30 KPI's

Councillor Bob Goodman commented that he was pleased to see the Pavilion receiving some much needed investment.

Tony Wallace replied that £80,000 has been initially invested and that they see real potential in the facility. He added that they would be seeking to hold more live events there.

Councillor Dine Romero commented that displaced people looking to play football and netball could be accommodated at BCA. She asked if they had considered providing women only sessions in the swimming pool at Bath Leisure Centre and if teenagers / young people would be disenfranchised by the introduction of a fun pool.

Tony Wallace replied that in terms of pool use the period of closure would give an opportunity to assess the needs required. He added that he felt that overall once the works had been completed there would be more offers available at the centre for young people.

Councillor Dine Romero asked if the introduction of turnstiles at the reception would prevent parents from dropping off their children.

Tony Wallace replied that parents will be supplied with their own admission cards to enable them to drop off and pick up their children.

Councillor Peter Turner asked what they deemed to be their biggest risks regarding their plans.

Tony Wallace replied that ensuring that the project keeps to its timescales was important and that any compromises could be detrimental and therefore deemed as a risk.

Councillor Jonathan Carr asked as the contract is for a period of 20 years will there ongoing investment.

Tony Wallace replied that a lifecycle maintenance pot will be maintained alongside a schedule of planned works.

Councillor Neil Butters asked if the Bath leisure Centre would be able access the natural hot spa waters.

Tony Wallace replied that they were looking into that possibility.

Councillor Dine Romero asked how they intend to keep the public aware of matters relating to the centres.

Tony Wallace replied that a full communications plan was being put together to give advance notice of changes / closure of services.

Councillor Dine Romero asked if a climbing wall was still being considered as part of the plans.

Tony Wallace replied that it might be considered as a future option for the inside of Keynsham Leisure Centre or for an outside wall of the Bath Leisure Centre.

Councillor Dine Romero asked if the café would use locally procured products and ingredients.

Tony Wallace replied that it would procure locally where possible.

Councillor Jonathan Carr asked as part of a public scrutiny exercise they would let the Panel review their progress at a future meeting.

Tony Wallace replied that he would be happy to return to the Panel. He added that GLL have an open policy on customer feedback.

The Chair asked for further definition of the KPIs mentioned.

Tony Wallace replied that he could provide this information to the Panel.

The Chair thanked the representatives of GLL and the Group Manager for Public Protection & Health Improvement for their presentations on behalf of the Panel.

77 SALTFOORD AND KEYNSHAM AIR QUALITY ACTION PLAN

The Environmental Protection Manager and the Senior Public Protection Officer gave the Panel a presentation regarding this item, a copy of which will be available online as an appendix to these minutes, a summary is set out below.

How did we consult?

- Officer group consisting of representatives from Environmental Monitoring; Transportation Planning; Public Health; Sustainability; Development Control devised the possible actions for the consultation
- Public consultation between 14th Sept and 4th December 2015 including online survey and printed copies supporting 3 public drop in sessions with officers

How many responses did we get?

- 30 relating to Keynsham
- 36 relating to Saltford
- 2 General comments

Implementation

As no budgets currently agreed for the majority of actions, officers will:

- Use the Action Plans to lever additional external funding and influence future policy development
- Identify future capital works, through which the actions can be implemented
- Identify the opportunities to secure alternative funding streams through similar actions within other strategies
- Some actions will require further formal approval through the democratic process

What are the recommended actions for Keynsham?

- Quantify the benefits from one way system pilot for the High Street
- Recommend Tree Planting in future infrastructure programmes
- Increase public charging points through Source West electrical vehicle charging

What are the recommended actions for Saltford?

- Continue feasibility work on reopening Saltford train station
- Advice to landowners on planting that protects against air pollution
- Influence planning policy to encourage the provision of cycle parking for each new property

What amendments are suggested for the plans following consultation?

- Substitute the message alert system with targeted advice for vulnerable groups
- Support the provision of improved lighting on cycle paths

- Encourage low emission bus services in Keynsham and Saltford
- Increase public education messages which promote healthier choices for short journeys

What are the next steps?

- Officers will progress the final Action Plans, incorporating comments arising from today
- Single Member Decision in May 2016
- Submission to DEFRA
- Implementation subject to funding and agreement

The Chair asked at what stage the message alerts were sent.

The Senior Public Protection Officer replied that they would be sent when air pollution went above a certain threshold. He added that B&NES does not currently get close to the level required.

Councillor Dine Romero asked if the traffic lights in Saltford have an impact on levels.

The Senior Public Protection Officer replied that the lights have been synchronised by the Highways team to their best configuration.

Councillor Neil Butters commented that there would be limited parking available at the proposed Saltford train station.

Councillor Jonathan Carr asked if officers were aware that the Government have announced plans to improve air quality in cities by introducing Clean Air Zones.

The Senior Public Protection Officer replied that they were aware of this and were monitoring its progress.

The Chair thanked them for their presentation on behalf of the Panel.

78 PARISH CHARTER

Councillor Judith Chubb-Whittle, Vice-Chair ALCA [Avon Local Councils Association] & Chair of Stanton Drew Parish Council addressed the Panel, a summary of her statement is set out below.

ALCA represents 124 Parish and Town Councils and Parish Meetings (Local Councils) in the West of England region. They support the work of the 1,234 local councillors, who serve an electorate of over 440,000 local residents.

ALCA is part of NALC, the National Association of Local Councils, which works closely with Government, DCLG, Society of Local Council Clerks, (SLCC) the professional body for all clerks of Town, Parish or Community councils and with other national bodies. It is currently working with the DCLG on a Parish Councils Bill, which will be considered as part of emerging government legislation.

ALCA is responsible for administering DCLG transparency grants and Public Works loans, on behalf of HM Treasury, for the area. It also administers the Quality Council Award Schemes for the area.

We welcome the recognition by Louise Fradd of the importance of Parish Liaison meetings in the close working of BANES Councillors and Officers with ALCA Parish & Town Councillors and their Clerks.

We look forward to working closely with BANES representatives in reviewing the Parish Charter making it a robust and progressive agreement fit for the foreseeable future.

Rosemary Naish addressed the Panel, a summary of her statement is set out below.

In this authority ALCA represent 47 of the 51 town & parish councils and meetings within B&NES. Town & parish councils provide services to 52% of the electorate of B&NES, this year our income from precepts is £2.25million, all those councils are employers, employing parish clerks, responsible financial officers, groundsmen, street sweepers, etc.

The range of service we provide include children's playgrounds, parks, upkeep of cemeteries, street sweeping, broadband, managing village halls, swimming pools, allotments and other community faculties.

Some of these services are provided independently of B&NES, some working with B&NES, so we consider the Parish Charter a very important document and we welcome the opportunity to review it and bring it up to date.

As Andy Thomas has said the parishes were consulted 6 years ago, with a response rate of 53%, so this is quite out of date now, so we have already started consulting the local councils and will be able to bring that information, which must inform the review, to the table by the end of the summer.

We look forward to working with B&NES officers on this important document that in its updated form will make our working relationship more effective and efficient.

The Chair asked if the Parish representatives on the working group to undertake the review would Councillors or Clerks.

Rosemary Naish replied that she thought it should be both.

The Strategic Manager for Communities replied that this should be possible.

Councillor Neil Butters commented that advanced notification of the review is welcome. He said there was a need for a robust document to be produced.

The Strategic Manager for Communities replied that the need for good practice was important and to use the time available for the review effectively.

Councillor Brian Simmons suggested that a conference of B&NES & Parish Councillors be held to clarify their roles.

Councillor Jonathan Carr asked if they found the support that they receive from the Council was enough and did they find officers accessible.

Rosemary Naish replied that the support was good but on occasions it was not always easy to gather information.

The Strategic Manager for Communities said that a survey of Parish Clerks had been carried out to find out what information they would like to be more aware of. He added that approaching the Council through Council Connect is the preferred approach as this allows for monitoring to see what enquiries are being received via email and phone. He added that additions would be made to the website in response to reflect enquiries of a similar nature.

Councillor Jonathan Carr asked how would the Council contact Parishes in the future.

The Strategic Manager for Communities replied that he would seek advice directly from the Parishes on the best way forward. He added that the Connecting Communities Area Forums and Parish Liaison Meetings were key ways in which parishes were engaged with

Judith Chubb-Whittle wished to encourage all B&NES Councillors to attend a Parish Liaison Meeting.

The Chair asked for a report to be submitted to the Panel following the review of the Parish Charter.

The Panel **RESOLVED** to:

- (i) Note the arrangements for the review of the Parish Charter set out in the report.
- (ii) Receive an update report when further work on the review has been undertaken.

79 DOMESTIC ABUSE PROVISION IN BATH & NORTH EAST SOMERSET

The Inclusive Communities Manager introduced this item to the Panel. She gave them a presentation, a copy of which will be available online as an appendix to these minutes, a summary is set out below.

Definition

The abuse can encompass, but is not limited to: any incident or pattern of incidents of controlling, coercive, threatening behaviour, violence or abuse between those

aged 16 or over who are, or have been, intimate partners or family members regardless of gender or sexual orientation.

The abuse can include, but is not limited to: psychological, physical, sexual, financial and emotional.

Profiles

Estimate 5,936 women age 16-59 in B&NES experienced DA in the past year. Women with ill-health and disability are almost twice as likely to experience DA.

Of the 1,474 DA incidents recorded by the police in B&NES between 2013/14
58% (858 incidents) low risk
32% (469 incidents) medium risk
10% (147 incidents) high risk.

Perpetrators

79% of all recorded perpetrators were men, over 50% were age 33 years and under.

44% of the perpetrators of clients of Southside's Independent Domestic Violence Advice Service (IDVA) were thought to have mental ill health. 44% to have had issues with alcohol and 46% issues with drugs.

Trends

Numbers have risen, rising from 46 in 2008/09 to 154 in 2013/14. This is in line with overall increased rates of reporting.

The Bath Freedom Programme received 151 referrals in 2014, compared with 52 during 2013.

Next Link Refuge accommodated 28 women and 33 children in 2015/16. The service was fully utilised for 99% of the time.

Specialist Service Responses

Multi-Agency Risk Assessment Conferences: high risk (those at risk of murder or serious harm) is shared monthly between local agencies.

Independent Domestic Violence Advisor: Southside Family Project. Part funded by PCC's Community Safety Fund.

Julian House: Freedom Programme and **CRUSH:** preventative programme: awareness raising & support for people age 13-19 to make safe & healthy relationships.

Voices: female survivors, an independent charity. Freedom programme (evenings).

Off the Record: for people aged 11-18 who have witnessed DA.

Identification and Referral to Improve Safety (IRIS)

GP based DA training support and referral programme.

Training and education, clinical enquiry, care pathways and an enhanced referral pathway to specialist DA services.

Perpetrator programmes

For a long term sustained solution, perpetrators' behaviour needs to be challenged and changed. Bristol, Gloucestershire, Somerset and Wiltshire Community Rehabilitation Company run such a programme – 'Building Better Relationships':

For offenders convicted of crime that are related to 'Intimate Partner Violence'

The new Government Violence Against Women & Girls strategy recognises this need – potential for funding bid 2017.

Learning from Domestic Homicide Reviews in B&NES

DHR required where the circumstances surrounding a death can be shown to be linked to DA.

To critically analyse agency involvement, identify areas for improvement to service provision & develop a detailed action plan for agencies involved.

This year B&NES has commissioned 1 full DHR and 1 'root causes review' of death.

Councillor Michael Norton asked if part of the rise in figures was due to confidence in being able to report incidents.

The Inclusive Communities Manager replied that it was that alongside an awareness and acceptance of being able to report them. She added that by the end of the summer it was likely that they would have a stronger database to analyse. Councillor Alan Hale asked who determines whether an incident is of low, medium or high risk.

The Inclusive Communities Manager replied that a "dashboard" of risks is assessed by professionals.

Caz Snell commented that she had supported 72 cases since being in place at the RUH and that 52 of those were classified as adult safeguarding. She added that the emergency services had really taken this area of work on board.

Lucy Fordham from Southside said that 80% of their caseload was DA related.

Councillor Jonathan Carr asked how numbers and reporting of incidents were verified.

The Inclusive Communities Manager replied that good, robust data was available from Southside and that she was in the process of gathering further information from Lighthouse. She added that Lighthouse Integrated Victim and Witness Care is within Avon and Somerset Constabulary and offers an enhanced service to vulnerable, intimidated or persistently targeted victims of crime and anti-social behaviour, and victims of serious crime.

The Strategic Manager for Communities added that the Council will also compare data with the other neighbouring local authorities. He added that he felt that reporting of incidents was happening earlier in the cycle and that work was ongoing to stop repeat cases.

Councillor Bob Goodman asked what the likelihood was of cases moving through the classification from low to high.

The Inclusive Communities Manager replied that work on this matter was taking place.

Councillor Michael Norton said that he would welcome further training on this matter.

The Inclusive Communities Manager replied that it was part of the current induction programme, but would be happy to expand if Councillors requested.

Councillor Neil Butters commended the excellent ongoing work. He said that he was concerned though that the refuge mentioned was in use for 99% of its available time.

The Supporting People Manager then gave the Panel a presentation regarding refuge provision, a copy of which will be available online as an appendix to these minutes, a summary is set out below.

Current Provision

- 10 units of Refuge (safe house) provision, across 2 projects – Next Link and Julian House for women and children in their households
- All Refuge units situated in Bath city centre, 2 units can meet higher needs
- None able to take male victims
- 12 units of Floating and resettlement support – across B&NES

Utilisation and Outcomes

- In 2015/16, 28 women and 33 children accessed the refuge services compared with 35 households in 2014/15.
- In 2015/16, 28 families accessed the floating support/resettlement service compared to 44 households in 2014/15.

Unmet Demand

- Demand for spaces in the refuge remains very high and the units are always fully occupied.
- Women from out of area are able to access the services and households from B&NES access services in other parts of England

- Existing provision is sometimes unsafe for local clients as location is known to perpetrator
- Clients can be turned down if their needs and risks are assessed as being too high for current provision

New Investment – Serena House

- In December 2015 B&NES was awarded £100,000 to set up up to 8 additional units of refuge provision in B&NES
- This new provision is aimed at people fleeing DVA who have additional complex needs including mental health and substance misuse. It will be situated away from city of Bath and will be able to accommodate male survivors as well as women with or without children
- The first 2 units should be up and running in Keynsham before the end of May

Future Commissioning Plans

- Supporting People contracts end later this year and Commissioners are consulting on future plans.
- Aim to protect services for DVA; prioritise B&NES applicants; ensure services are available across B&NES; person centred and whole family approach; link clients in with community (and friends and families), and mainstream services; support to stay at home and to resettle; able to work with male victims as well as women, and those with complex needs

Councillor Alan Hale asked if other Councils were recharged if clients from outside of B&NES used our provision.

The Supporting People Manager replied that other local authorities are not recharged and we are aware that our residents use refuge facilities out of area and we are not recharged for that.

Councillor Alan Hale asked how clients moved on having used the refuge.

The Supporting People Manager replied that if required they are helped to move closer to their home with appropriate safety plans in place and offered support for private renting. Some clients may be given priority on the Homeseach Register, depending on individual circumstances.

Councillor Eleanor Jackson addressed the Panel. She said that there had been an increase in cases within Midsomer Norton and had heard that in some cases it can possibly take up to 37 incidents before it is reported. She asked if it would be possible to have a facility based in the Somer Valley and for a further report to come back to the Panel.

Lucy Fordham from Southside replied that they currently provide an outreach service to meet clients and volunteers were available to transport clients to facilities of need. She added that she would welcome a base in that area of the Council but recognised the need to be creative.

Councillor Peter Turner asked if officers had religious contacts available if required.

The Inclusive Communities Manager replied that they work with a multi-faith team.

The Chair suggested that as part of the next steps the Panel should receive a presentation from Lighthouse and a further report from officers. He proposed that this be scheduled for September 2016.

He thanked everyone for their contributions to the debate.

80 CABINET MEMBER UPDATE

The Cabinet Members were not able to be present when this item was reached on the agenda. The Chair asked if members of the Panel had any questions for them to submit them in writing.

81 PANEL WORKPLAN

The Chair informed Panel members that he needed to change the date of the next meeting from July 18th to July 25th.

He also said that two items would be added to the agenda for that meeting, they were;

- Cabinet response to the East of Bath Integrated Transport Solutions
- Prevent Strategy

The meeting ended at 7.00 pm

Chair(person)

Date Confirmed and Signed

Prepared by Democratic Services

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Bath & North East Somerset Council		
MEETING	Communities, Transport and Environment Policy Development Scrutiny Panel	
MEETING	25th July 2016	
TITLE:	'Prevent': radicalisation and extremism	
WARD:	All	
PUBLIC REPORT		
List of attachments to this report: Appendix 1 - Channel referral flowchart		

1 THE ISSUE

- 1.1 To provide an update on work being undertaken to tackle radicalisation and extremism in Bath and North East Somerset; the 'Prevent Strategy': [gov_uk Prevent Strategy](#)
- 1.2 To describe the partnership approach lead by B&NES Council and Avon and Somerset Police to identify and tackle radicalisation and extremism across the B&NES area.

2 RECOMMENDATION

- 2.1 To note the impacts of Prevent on the Council, particularly relating to:
 - a) Assessing, understanding and acting on the degree of risk
 - b) Training
 - c) Impacts on organisations the Council works with
 - d) Referrals to the "Channel" process
- 2.2 To note the good practice of joint working with South Gloucestershire Council on co-ordination of Prevent.

3 RESOURCE IMPLICATIONS (FINANCE, PROPERTY, PEOPLE)

- 3.1 A Home Office grant of £10,000 has been made available to manage Prevent in acknowledgement that it requires "senior management time, the implementation of action plans, locally funded projects, for example with faith institutions, charring Channel panels and staff training", in addition to the training identified above.
- 3.2 In December 2015 B&NES joined in partnership with South Gloucestershire Council, to work together on Prevent and have appointed a co-ordinator to work across both authorities. The B&NES commitment to the post is temporary and part time (2 days per week), expiring in March 2017.

- 3.3 All costs associated with the work around this strategy, including our joint working with South Gloucestershire Council, are managed within existing budgets and the £10,000 Home Office funding received.

4 THE REPORT

- 4.1 The *PREVENT* strategy is part of the national counter-terrorism strategy, *CONTEST*. Section 26 of the Counter-Terrorism and Security Act 2015 puts Prevent on a statutory basis by placing a duty on “specified authorities” (including local authorities, Probation, Prisons, the Police, Universities, Health Trusts and many others including education providers), in the exercise of their functions, to have “*due regard to the need to prevent people from being drawn into terrorism*”.
- 4.2 ‘Specified authorities’ must give the “appropriate amount of weight” to the need to prevent people being drawn into terrorism. Guidance states that specified authorities, as a starting point, should:

“Demonstrate an awareness and understanding of the risk of radicalisation in their area, institution or body. This risk will vary greatly and can change rapidly; but no area, institution or body is risk free. Whilst the type and scale of activity that will address the risk will vary, all specified authorities will need to give due consideration to it”.

5 IMPLEMENTING PREVENT

- 5.1 The Guidance sets out the types of activities “specified authorities” should be carrying out to fulfil the duty.
- 5.2 The Council has in the last 7 years put a number of measures in place to implement Prevent, commensurate with the risk identified in the Counter Terrorism Local Profile produced by the Counter Terrorism Intelligence Unit (CTIU). A cross-agency Prevent Board meets regularly and built a working dialogue with partners (including a number of those to which the Prevent duty now applies). The Prevent Board is serviced and chaired by Inclusive Communities Manager, Strategy & Performance.

6 KEY ISSUES IN CARRYING OUT THE DUTY

- 6.1 The Prevent Board monitors its action plan which assists in the development of its work on understanding risks, community engagement and partnership development; with a number of simple actions such as ensuring contracts include Prevent issues; Workshops to Raise Awareness of Prevent (WRAP) training and internet filtering.
- 6.2 The duty to incorporate Prevent into existing policies (e.g. Safeguarding Plans, 16 - 19 Strategy, Youth Justice Plan and Early Help Strategy) is achievable but needs to be delivered pragmatically, as is the requirement to produce a detailed action plan containing local projects.
- 6.3 There is an opportunity to further embed the “one Council” way of working; Prevent is integrated with safeguarding and related initiatives (including child sexual exploitation; modern slavery and people trafficking work) as well as with frontline services such as libraries, environmental services and licensing. This can build on initiatives such as CSE training for taxi drivers. However, the requirement to “ensure appropriate frontline staff, including those of its contractors, have a good

understanding of Prevent, are trained to recognise vulnerability to being drawn into terrorism and are aware of available programmes to deal with this issue” has potentially a significant resource implication.

7 ENFORCEMENT OF THE DUTY

7.1 The Home Office will monitor and assess *Prevent* delivery. Where a specified body is not complying with the duty, the Prevent Oversight Board may recommend that the Secretary of State use the power of direction under section 30 of the Act. This power would only be used “when other options for engagement and improvement had been exhausted”. Where there are concerns about compliance, the Government may also use the “best value” duty or powers relating to education, childcare or children’s social care.

8 OTHER ORGANISATIONS THE COUNCIL IS WORKING WITH

8.1 Many of the “specified authorities” are autonomous and are directly accountable for delivering their duties in the Act in the same way as the Council. Working collaboratively through the Prevent Board helps partners to work more effectively to meet our duties under the Act.

8.2 The Council has relationships and support roles with a number of bodies referred to in the Guidance including schools (maintained, academy and independent); other settings for children including supplementary schools and tuition centres and pupil referral units; registered childcare providers; providers of holiday schemes for disabled children; and independent fostering agencies. In many cases, the links to Prevent can be made through our broader safeguarding arrangements and other links. Service areas working with these bodies may also receive requests for additional training such as from schools. Further education institutions on the SFA register of training organisations are included, as are institutions preparing more than 250 students for qualifications regulated by OFQUAL. The Council has noted the need to engage with language schools on Prevent.

9 CHANNEL

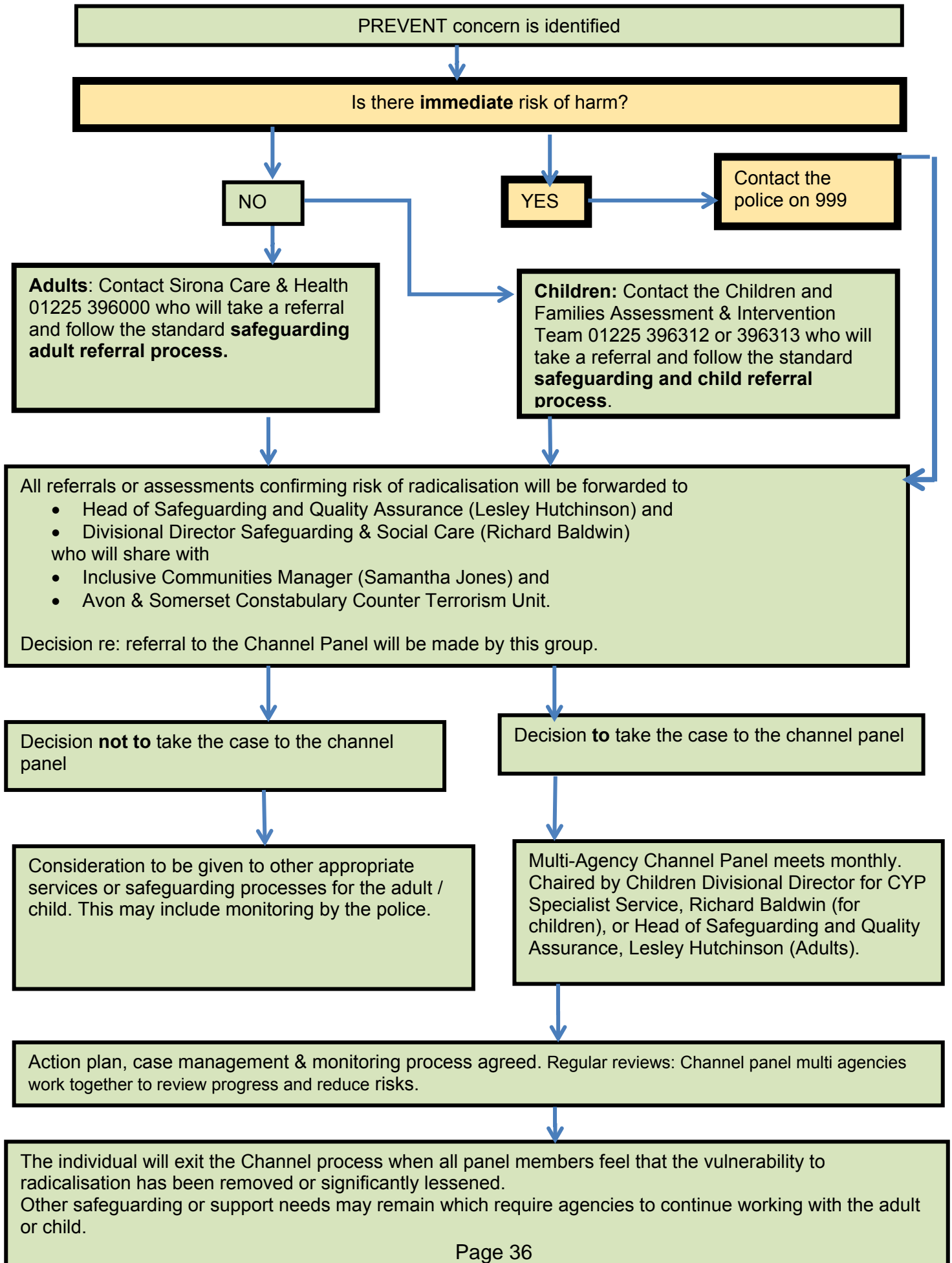
9.1 Channel is a programme which provides support to individuals who are at risk of being drawn into terrorism. Under the Act, a local authority must ensure a panel of persons is in place for its area with the function of assessing the extent to which identified individuals are vulnerable to being drawn into terrorism, and also ensure that Channel is supported by the appropriate organisation and expertise (subject to consent). The process for referring to and convening Channel Panels is attached as Appendix 1.

10 CONSULTATION

10.1 Consultation with Head of Legal and Democratic Services and s151 Officer.

Contact person	Samantha Jones, Inclusive Communities Manager samantha_jones@bathnes.gov.uk 01225 396364
Background papers	
Please contact the report author if you need to access this report in an alternative format	

APPENDIX 1



Access to Information Arrangements

Exclusion of access by the public to Council meetings

Information Compliance Ref: LGA 1002/16

Meeting / Decision: **Communities, Transport and Environment Policy
Development Scrutiny Panel**

Date: Wednesday 25th July 2016

Author: Samantha Jones, Inclusive Communities Manager

Report Title: **'Prevent': radicalisation and extremism**

List of attachments to this report:

Appendix 1 - Channel referral flowchart
Appendix 2 – Presentation (exempt)

The Report contains exempt information, according to the categories set out in the Local Government Act 1972 (amended Schedule 12A). The relevant exemption is set out below.

Stating the exemption:

7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

The public interest test has been applied, and it is concluded that the public interest in maintaining the exemptions outweigh the public interest in disclosure at this time. It is therefore recommended that the exempt information set out above be withheld from publication on the Council website. The paragraphs below set out the relevant public interest issues in this case.

PUBLIC INTEREST TEST

If the Committee wishes to consider a matter with press and public excluded, it must be satisfied on two matters.

Firstly, it must be satisfied that the information likely to be disclosed falls within one of the accepted categories of exempt information under the Local Government Act 1972.

The officer responsible for this item believes that this information falls within the following exemption and this has been confirmed by the Council's Information Compliance Manager.

The following exemption is engaged in respect to this report:

Exemption 7 is engaged in relation to appendix 2 and this has been confirmed by the Council's Information Compliance Manager.

Secondly, it is necessary to weigh up the arguments for and against disclosure on public interest grounds. It is considered that there is a public interest in decisions relating to employee dismissals. It is necessary to weigh up the arguments for and against disclosure on public interest grounds. The main factor in favour of disclosure is that all possible Council information should be public and that increased openness about Council business allows the public and others affected by any decision the opportunity to participate in debates on important issues in their local area. Another factor in favour of disclosure is that the public and those affected by decisions should be entitled to see the basis on which decisions are reached.

Weighed against this is the fact that the exempt appendix contains strategic information, which if disclosed could prejudice the prevention of crime. It would not be in the public interest if advisors and officers could not discuss in confidence this type of sensitive information. It is also important that officers are able to retain some degree of private thinking space while decisions are being made, in order to discuss openly and frankly the issues under discussion in order to make a decision which is in the best interests of the public.

Therefore it is recommended that exemption 7 of Schedule 12A stands, that the exempt information be discussed in exempt session and that any reporting on the meeting is prevented in accordance with Section 100A(5A)

Bath & North East Somerset Council		
MEETING/ DECISION MAKER:	CABINET	
MEETING/ DECISION DATE:	13 July 2016	EXECUTIVE FORWARD PLAN REFERENCE:
		E 2876
TITLE:	Review of the Council's Waste & Recycling Collection Service	
WARD:	All	
An Open Public Item		
<p>List of attachments to this report:</p> <p>Appendix 1A Wheeled bin survey</p> <p>Appendix 1B Customer Satisfaction Results</p> <p>Appendix 1C Waste Analysis</p>		

1. THE ISSUE

1.1 The Council's published Waste Strategy "Working Towards Zero Waste" (as amended 2014) details a number of strategic aims (see section 5 of this report) along with a key action to review its waste & recycling collection methodology to limit the volumes of waste collected by 2020. In addition, the Council faces the following challenges;

- to mitigate against the financial pressures forecast in the waste & recycling collection services taking into account the loss of the DCLG grant of £450k pa from March 2017;
- the end of the Initial Term of the Recycling Services Contract with Kier on 5th November 2017 ;
- to reduce the amount of recyclable waste that is currently presented as non-recyclable waste (recent analysis shows that 58% of the contents of our black bag waste collection is still material that could be recycled using our current service);

1.2 In addition, the Council has a priority of 'promoting cleaner, greener and healthier communities', which is supported by a number of the proposals within this report, including:

- continuing a weekly waste collection service for the majority of household waste, including food and recyclables;

- increasing recycling rates and prioritising sustainability & environmental performance in accordance with our waste strategy;

- reducing street waste and preventing access to waste by gulls and other scavengers.

- 1.3 The national recycling league table for 14/15 ranked B&NES 80 out of 353 local authorities in England. The majority of B&NES residents embrace recycling, and our performance has previously been at the forefront in the UK, however in recent years our recycling performance has plateaued. This can be directly attributed to the fact that we have not evolved our collection services to incentivise further recycling by restricting the amount of non-recyclable waste collected. Various collection options have been modelled by the Council to help improve performance, and recommendations are made as to the approach which most closely meets objectives.

2 RECOMMENDATIONS

That Cabinet agree:

- 2.1 To implement in 2017, following a period of public engagement, a new waste & recycling collection service using tried and tested methodology, which prioritises a weekly recycling service and most closely meets the Council's objectives detailed within the Waste Strategy.
- 2.2 To ensure the retention of a weekly collection service, continuing to deliver one of the most comprehensive recycling services in the UK which includes the following items:
- Food waste
 - Plastic bottles, pots, tubs and trays
 - Glass
 - Paper and cardboard
 - Aluminium and steel cans
 - Aerosols
 - Foil
 - Tetrapaks
 - Textiles
 - Batteries
 - Small electrical and electronic items
 - Spectacles/mobile phones/used engine oil.
- 2.3 To provide residents with additional recycling containers (lidded green boxes and lockable food waste containers) as required, to enable easy storage and collection of this material. To clearly mark the boxes so it is easy to understand what can be collected.
- 2.4 To phase out the current blue bag for cardboard over time, and replace with a recycling box to help with storage and collection for residents.
- 2.5 To continue with the opt-in fortnightly garden waste recycling service.

- 2.6 To collect the small amount of non-recyclable waste that remains after all of these materials are recycled, every other week (detailed in section 6) in containers provided by the Council.
- 2.7 To issue residents with a wheeled bin (at properties that can accommodate them), so that waste can be stored and presented safely for collection, whilst also being better protected from gulls and other scavengers to reduce problems with littering.
- 2.8 To issue all other properties (those which are unable to accommodate a wheeled bin, or are within an area deemed unsuitable for wheeled bins) with reusable, durable and pest-proof rubbish bags (where practical) to help reduce street litter.
- 2.9 To agree that the default size for wheeled bins should be 140 litres, whilst recognising that a 'one size fits all' approach is not possible in a diverse district with a multitude of housing types, and to therefore instruct the Divisional Director of Environmental Services to work up alternative proposals that will enable households with larger families/ occupancies to request a larger bin, with the details and criteria of the scheme to be delegated to the Divisional Director of Environmental Service in consultation with the Cabinet member for Community Services.
- 2.10 To delegate and instruct the Divisional Director of Environmental Services in consultation with the Cabinet member for Community Services, to enter negotiations for a short term extension (up to 2 years) to the recycling contract with Kier (pending site consolidation for the refuse and recycling services) - subject to agreement on the financial and staffing arrangements. Failing this agreement, the Divisional Director of Environmental Services are instructed to make arrangements to bring the kerbside recycling service in-house.
- 2.11 The Divisional Director of Environmental Services to carry out further detailed work into vehicle & plant replacement on the recommended option, and to report back to Cabinet members to enable decisions to be taken to release the capital required.
- 2.12 To agree a neutral budget movement through implementation of strategic review proposals initially highlighted within the Place Directorate Plan in November 2015 as detailed in section 3.

3 RESOURCE IMPLICATIONS (FINANCE, PROPERTY, PEOPLE)

- 3.1 Full technical and financial modelling has been completed on the service design options set out in this report to produce indicative costs, including capital costs and Service Supported Borrowing recharges. This has been done against existing budgets for a 2017/18 forecast position.
- 3.2 High level modelling was carried out against a large range of different collection options, which were then narrowed to down to 4 options which most closely meet the Council's objectives.
- 3.3 The figures reported are based on a modelling assumption that all services are co-located at a site in Keynsham and that all services are delivered in-house by the same provider. Although there is also the potential to out-source the refuse & recycling service at a future date, a full OJEU compliant procurement would need to be undertaken to determine the actual cost of this. Proposals on future service

delivery options using one provider (either in-house or externalisation) will be considered by the Council in due course for implementation when the services have co-located.

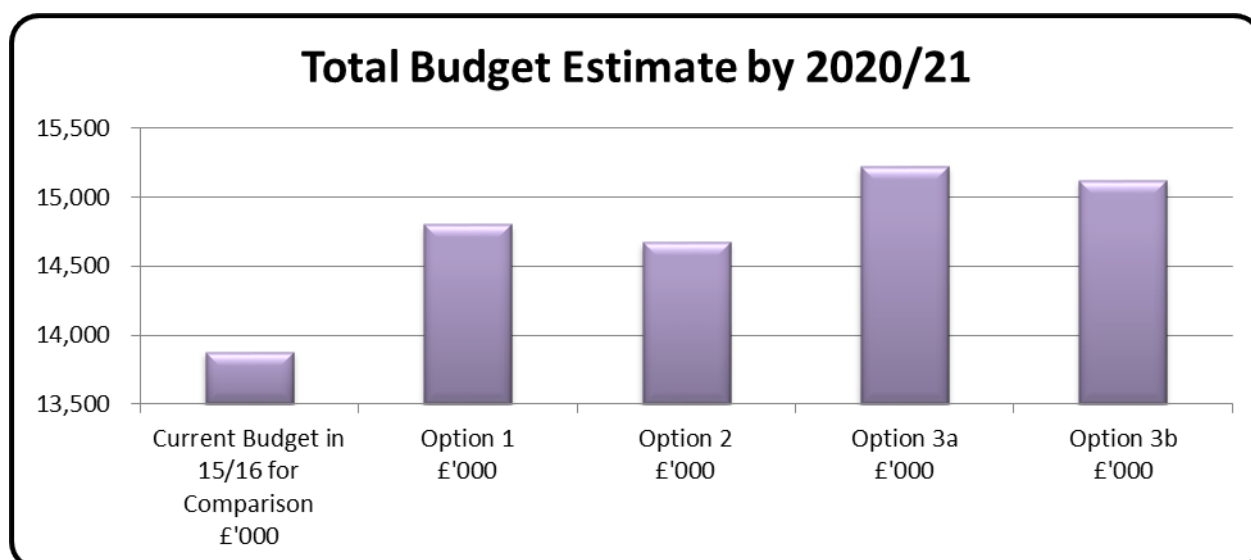
- 3.4 The modelling, at this stage has been provided by the waste consultants WYG and has been applied against the existing B&NES budgets forecasted to 2020/21 to establish comparative costs under each of the options. The revenue impact of the modelled options is shown below:

Budget Movement	Option 1 (non-recyclable collections every other week) £'000	Option 2 (non-recyclable collections every 3 weeks) £'000	Option 3a (current service) £'000	Option 3b (weekly non-recyclable collections weekly limited to 2 bags) £'000
Current 16/17 Total Budget*	13,881	13,881	13,881	13,881
Total Budget by 2020/21	14,804	14,673	15,225	15,124

* This current total budget figure is the existing total cost for 2016/17. The current budget includes the £450k per annum of grant funding.

The growth shown by 2020/21 includes housing growth, service delivery change, asset acquisition and the end of the £450k per annum grant funding.

- 3.5 Graphically the modelling shows a budget growth against current budgets by 2020/21 for several options as shown below:



- 3.6 The total budget by 2020/21 is a forecast position with assumptions built in around inflation of current service costs, including housing growth, and service supported borrowing costs from 2017/18 on the basis of fleet replacements required – for which a decision around capital will need to be brought forward later during 2016/17.

- 3.7 In order that the budget remains unaffected by the end of the 'DCLG' funding, savings of £450k p.a. are required. This funding has been received over the last 4 years to ensure the continuation of weekly non-recyclable waste collections until 2017. Option 2 (3-weekly non-recyclable waste collection) is the nearest collection method in terms of budget and spending commitments.
- 3.8 All options require revenue budget growth predominantly due to impacts of housing growth, of which £88k relates to 2016/17 and is proposed in other reports to be managed through existing service budgets.
- 3.9 In order to mitigate the remaining growth in the waste budget it is recommended to adopt income generating proposals identified within the published Place Directorate Plan for 2017/18-2019/20. To include:
- £200k – Visitor Economy Improvements.
 - £60k – Film Office Commercial Focus and Income Generation.
 - £50k – BaNES Enterprise Agency / SME Workspace Management.
 - £750k – Heritage Services Business Plan Alignment.
 - £22.5k – Increase Homesearch Marketing Fees.
 - £85k – Income from Bath Casino.
 - £20k – Implementation from Spring Water Agreements.
- 3.10 These approved budget variations will be incorporated into the budget proposed for Council in February 2017.
- 3.11 For reference, the table below shows the estimated cost per household for each of the options over the years to 2020/21:

	2015/16 £/hh	2016/17 £/hh	2017/18 £/hh	2018/19 £/hh	2019/20 £/hh	2020/21 £/hh
Option 1 (recommended)	187.26	176.89	175.08	190.68	189.56	187.47
Option 2 (3 weekly)	187.26	176.89	173.40	189.41	188.14	185.81
Option 3a (as now)	187.26	176.89	182.27	196.21	195.17	192.80
Option 3b (limit sacks)	187.26	176.89	181.23	194.93	193.85	191.52

4 STATUTORY CONSIDERATIONS AND BASIS FOR PROPOSAL

- 4.1 The UK has a statutory obligation to recycle 50% of its waste by 2020. EU legislation currently being proposed details a statutory recycling rate of 65% by 2030.
- 4.2 It is more expensive for the Council to collect and dispose of waste than it is to collect and recycle waste. Current methods of waste collection do not encourage residents to maximise recycling, and contribute negatively to street cleansing issues. In the current financial climate, with the ending of central government funding subsidising our collection service, the Council must assess alternative

options to keep the service affordable, and to meet objectives to recycle as much waste as possible whilst reducing litter on our streets.

5 THE REPORT

5.1 The Council's adopted waste strategy 'Towards Zero Waste 2020' (adopted 2005, reviewed and republished in 2014) has the following key aims:-

- Improve the service we offer
- Keep the costs of waste and recycling down
- Help our residents to prevent waste and to reduce the amount of waste that is produced in our area
- Continue the progress made on recycling and increase the proportion of waste recycled

5.2 In addition, a key action within the strategy that relates specifically to the issue of service redesign states;

Action	Evaluate collection methodology to limit volumes of waste collected
We will review our waste collection policies to ensure that we are maximising the amount of waste we recycle and are using the most appropriate systems for local communities. This will include looking at the types of containers we use, the volumes of waste we pick up, the frequency of our collection services and the impact collecting waste and recycling has on our streets.	

5.3 The Council has further considered key priorities regarding waste collection which need to be taken account of, these are;

- a) to increase recycling rates (and reduce disposal costs)
- b) to improve the street scene and reduce litter
- c) to keep the waste collection service affordable - recognising the impact the reduction in the DCLG grant of £450k pa will have alongside the end of the term recycling contract in 2017.

5.4 These key priorities further support the Council's Gull Strategy which seeks to:

- reduce the quantity of edible waste accessible by gulls and other scavengers;
- maximise the proportion of waste that is recycled, reused or composted and minimise the proportion of waste, particularly food waste that is sent to landfill; and
- minimise the impact of waste collection arrangements on the neighbourhood environment

5.5 The Council commissioned a comprehensive review of waste & recycling collection options with consultants WYG, considering many models of delivery in place throughout the UK. The options were subsequently narrowed down to those which most closely meet the Council's objectives.

5.6 These remaining options all retain weekly recycling, weekly food waste and fortnightly garden waste recycling, as now and are detailed in 5.9

5.7 If residents use the recycling service to its maximum potential in accordance with the Council's adopted Waste Strategy, then each household should generate very little black bag waste remaining for collection. Determining the most cost effective method of collecting this remaining waste in accordance with objectives can then be determined.

5.8 Options researched in detail:

Option	Weekly	Every 2 weeks	Every 3 weeks
1 (recommended)	Food Waste All recycling (green boxes) * ***	Garden Waste (chargeable) Rubbish in 140litre wheeled bin **	
2	Food Waste Recycling* ***	Garden waste (chargeable)	Rubbish in 180 litre wheeled bin **
3A	Food Waste Recycling Unlimited rubbish in black sacks	Garden waste (chargeable)	
3B	Food Waste Recycling Rubbish in black sacks limited to 2	Garden waste (chargeable)	

*Additional recycling boxes with lids, clearly labelled to be provided

** Where wheeled bins are not suitable then re-useable rubbish bags will be given free where practical.

***Blue bags for cardboard to be phased out when existing stocks are used, to be replaced with recycling boxes.

5.9 However, more detailed analysis of options 3A and 3B demonstrated that these options will not fulfil the objectives within the Waste Strategy. Options 1 or 2 are the only viable options that are likely to achieve these objectives.

5.10 With options 1 & 2, the small amount of non-recyclable household waste that remains would be collected either every other week, or on a three weekly basis.

5.11 Alternate week collections of non-recyclable rubbish, are a tried and tested method, with 69% of all local authorities in the UK successfully operating this model, including all of our neighbouring authorities (Wiltshire, Somerset, South Gloucestershire, North Somerset and Bristol). Reducing the frequency of non-recyclable collections and restricting container capacity is an established proven method to encourage higher levels of recycling.

5.12 The use of wheeled bins collected every other week is the most established method of efficiently & safely collecting the small amount of non-recyclable waste that is left once the extensive recycling services have been fully utilised.

5.13 Evidence from around the country suggests that the public are supportive of this type of collection service as levels of customer satisfaction remain high. Appendix 1B details Customer Satisfaction from services in Surrey (as one example studied)

who operate a non-recyclable waste collection every other week. The figures show that Surrey residents currently report satisfaction levels of between 90% - 95%.

- 5.14 Appendix 1B sets out the evidence from our own Voicebox survey carried out in 2014, which shows that 86% of residents could more than adequately cope with their non-recyclable waste being collected every other week. Appendix 1 C details the composition of waste in our bins and shows the amount of waste that could still be recycled through our weekly service.
- 5.15 Option 2 (3 weekly collections of non-recyclable waste) has been introduced in 9 local authorities to date and is being trialled in various areas of the country (including parts of Somerset). It does achieve the best financial position but it is not wholly proven or well established and therefore may not be as popular with residents.
- 5.16 All options require significant capital investment in vehicles and containers, as the current fleet is reaching the end of its efficient operating life. A minimum 9 months lead in is required to procure and mobilise a new refuse & recycling fleet as these are made to order and are not readily available to the specification required.
- 5.17 A decision on service design and delivery is required by July 2016. Sufficient time is needed to negotiate any short term extension to the Kier contract, or to begin an in-sourcing of the service. The deadline for agreement of an extension to the contract is the end of October 2016.
- 5.18 When the refuse & recycling services are consolidated on the same site in future years (subject to decisions taken on this), then this presents the opportunity to realise revenue savings by having one organisation run both services. This is unlikely to happen until 2019 at the earliest.

6 RATIONALE

- 6.1 The rationale for the recommendations is included in Section 5 above.
- 6.2 A survey of all households in the district has highlighted that 75% of properties currently on a sack collection would be suitable for wheeled bins (Appendix 1A). Further work is needed to assess the best solution for the remaining 25% of properties. For many of these reusable rubbish bags will present the best option. It is recognised that no one size fits all approach will work across the district however and variations will be necessary for specific situations.
- 6.3 A recent composition analysis of black bags within the district shows that on average 58% of the rubbish contained in them could still be recycled, demonstrating that there is still large potential for residents to recycle more use our existing recycling service to its full extent.

7 OTHER OPTIONS CONSIDERED

- 7.1 Many options have been modelled at a high level, and these have been narrowed down to those that most closely fit the Council's objectives and local circumstances. More detailed modelling has been carried out on the options identified in the report.

7.2 Other delivery options have been assessed however the most viable, cost effective options deemed to deliver within required timescales, are those described in the recommendations.

8 CONSULTATION

8.1 The Council's Monitoring Officer, Section 151 Officer, Chief Executive and Cabinet Members have been consulted and have had opportunity to review & input into the recommendations.

9 RISK MANAGEMENT

9.1 A risk assessment related to the issue and recommendations has been undertaken, in compliance with the Council's decision making risk management guidance.

Contact person	<p>Martin Shields 01225 396888</p> <p>Carol Maclellan 01225 394106</p>
Background papers	<p>http://www.bathnes.gov.uk/services/bins-rubbish-and-recycling/waste-strategy-statistics-and-health-safety/waste-strategy</p> <p>Towards Zero Waste 2020 – The Council's adopted waste strategy – 2014 update</p> <p>https://democracy.bathnes.gov.uk/ieDecisionDetails.aspx?AllId=8032</p> <ul style="list-style-type: none"> - Cabinet report 10th October 2012 Cabinet decision, DCLG Weekly Collection Support Fund, decision to submit bid to allow weekly collections to be retained until 2016/17. <p>http://www.wastedataflow.org</p> <p>DEFRA waste statistics – waste dataflow</p>
<p>Please contact the report author if you need to access this report in an alternative format</p>	

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Appendix 1A – Wheeled Bin Survey

In order to assess the viability of introducing wheeled bins to containerise waste across the district, a survey assessing suitability has been undertaken. This has enabled us to provide robust data and accurate costs on the service design options being recommended.

This survey involved an initial desk top study in conjunction with refuse collection drivers, followed by a survey of approx. 24,000 properties on the ground to determine wheeled bin suitability where it was unclear without further inspection.

The survey work produced the following headline results:

	Percentage	Number
Yes	75.4%	61,570
No	22.7%	18,544
May-be	1.8%	1,508
Total	100%	81,622

It is important to note that domestic properties within Bath heritage centre were excluded from the study. These are identified as not suitable for wheeled bins in the table above. It also excludes domestic properties within the district which have communal bulk bin collections.

Further work is required to identify the suitability of the remaining 1.8% classed as 'maybe'. These properties are new build developments which have been occupied over the last four months.

Properties classed as unsuitable are largely down to one of the following criteria:-

- Bath Heritage Centre
- Dense parking (crew unable to get wheeled bin to vehicle)
- Excess steps (4+)
- Flats above shops
- Insufficient room to store
- Kerbside inappropriate as collection point
- Other reason or obstruction
- Sheltered accommodation
- Steep access
- Terraced property
- Unsuitable vehicle access

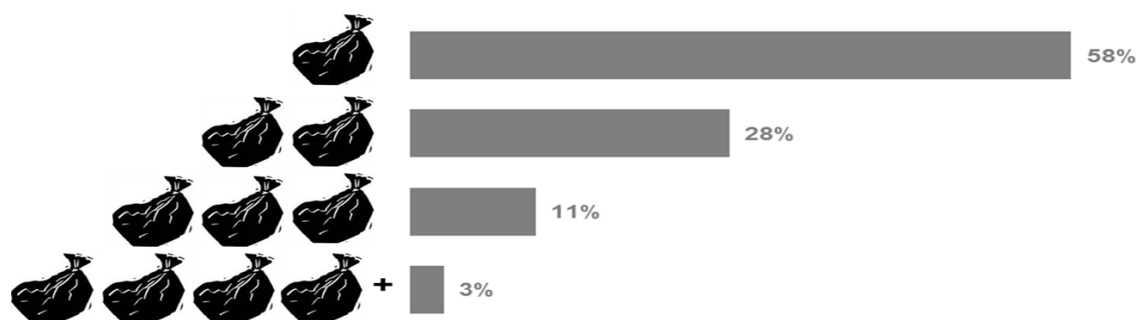
Should a decision be made to introduce wheeled bins for refuse, a clear wheeled bin policy would be devised and dispensation agreed for households with larger families. Following best practise from other authorities, residents would also receive written notification in advance to advise them of whether their property had been deemed suitable prior to delivery

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Appendix 1B – Customer Satisfaction Results

Voicebox Results

The graphic below shows the average number of black sacks respondents said their household produced a week:



- ❖ 51% of B&NES residents would like a wheeled bin to store rubbish (2014)
- ❖ 72% residents thought they would have somewhere to store a wheeled bin (2014)

There is a political and public desire to improve street cleanliness (gull strategy)

Key themes:

Positives

- Regularity and reliability
- Wide range of material recycled
- Polite, friendly and helpful staff

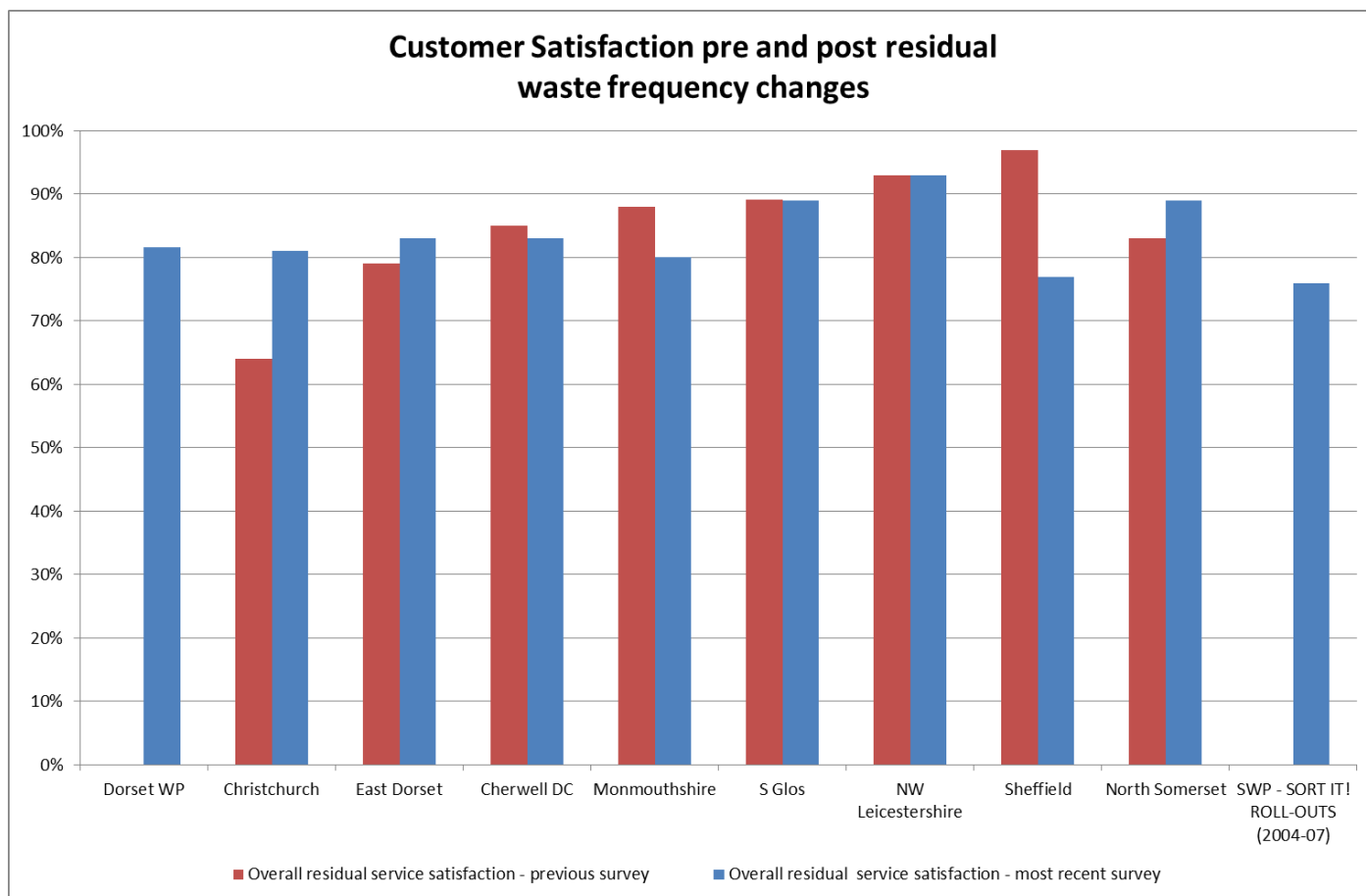
Negatives

- Mess left after collection
- Problems with birds and animals getting into the rubbish

In order to provide a snapshot of the customer satisfaction rates of comparable authorities, the table below shows Surrey's most recent satisfaction rates. All authorities operate fortnightly refuse collections.

	WBC % 2008 figures in brackets	SHBC %	MVDC %	EBC 2013
General Waste	91 (75)	95	92	92
Recycling Collection	92 (82)	94	93	
Food waste bin	93	93	94	-
Garden waste collection service	90	94	94	-
Recycling textiles	93	92	94	-
Small electrical goods/batteries	91	90	95	-
CRC's	94	90	89	-
Bring sites	79	78	77	-

The chart below shows customer satisfaction rates from survey's undertaken before and after the implementation of fortnightly refuse collections.



The table below provides a summary of the political party control pre and post service design changes to fortnightly residual waste collections. It does not appear to be a political issue for residents. The only change noted was in South Somerset where it changed from Lib Dem to Conservative.

Prior to service changes in Somerset, Members agreed that waste would not be a political issue, as a result all members were supportive of the changes being made which helped implement and engage residents in the new services.

Authority	Year of Change	Party before	Party after	Change - Yes/No
Cherwell DC	2003	Con	Con	No
South Glos	2003/04	Lab	Lab	No
NW Leicestershire	2003	Lab	Lab	No
Sheffield	2012	Lab	Lab	No
North Somerset	2010	Con	Con	No
Dorset Waste Partnership				
Christchurch	2012	Con	Con	No
East Dorset	2013	Con	Con	No
North Dorset	2013	Con	Con	No

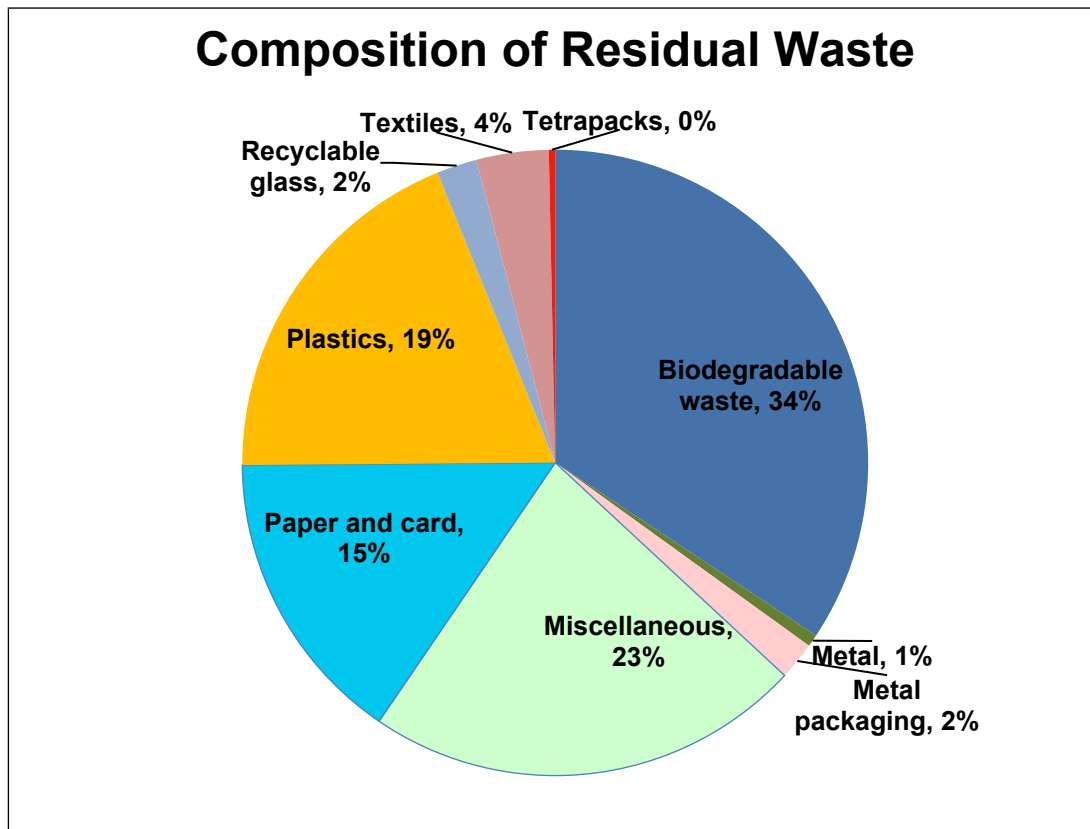
Weymouth and Portland	2014	NOC	NOC	No
Purbeck	2014	NOC	NOC	No
West Dorset	2015	Con	Con	No
Somerset Waste Partnership	2004 - 2007			No
Taunton Dean	2004 - 2007	Con	Con	No
South Somerset	2004 - 2007	Lib	Con	Yes
West Somerset	2004 - 2007	Con	Con	No
Sedgemoor	2004 - 2007	Con	Con	No
Mendip	2004 - 2007	Con	Con	No
Surrey Waste Partnership				No
Woking Borough Council	Pre 2006	Con	Con	No
Waverley Borough Council	Pre 2006	Con	Con	No
Tandridge District Council	2012/13	Con	Con	No
Surrey Heath Borough Council	2009/10	Con	Con	No
Spelthorne Borough Council	2010/11	Con	Con	No
Runnymede Borough Council	2010/11	Con	Con	No
Reigate & Banstead Borough Council	2012/13	Con	Con	No
Mole Valley	2003	Con	Con	No
Guilford Borough Council	2010/11	Con	Con	No
Epsom & Ewell Borough Council	2008/09	Residents Associations of Epsom and Ewell	Residents Associations of Epsom and Ewell	No
Elmbridge Borough Council	2009/10	Con	Con	No

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Appendix 1C – Waste Analysis

In order to monitor our progress and target our communications about the recycling services, the Council undertakes an annual review of the waste being collected in the black sacks within the district.

The results in the chart below show the overall composition of the non-recyclable waste collected from households during a survey undertaken in 2015.

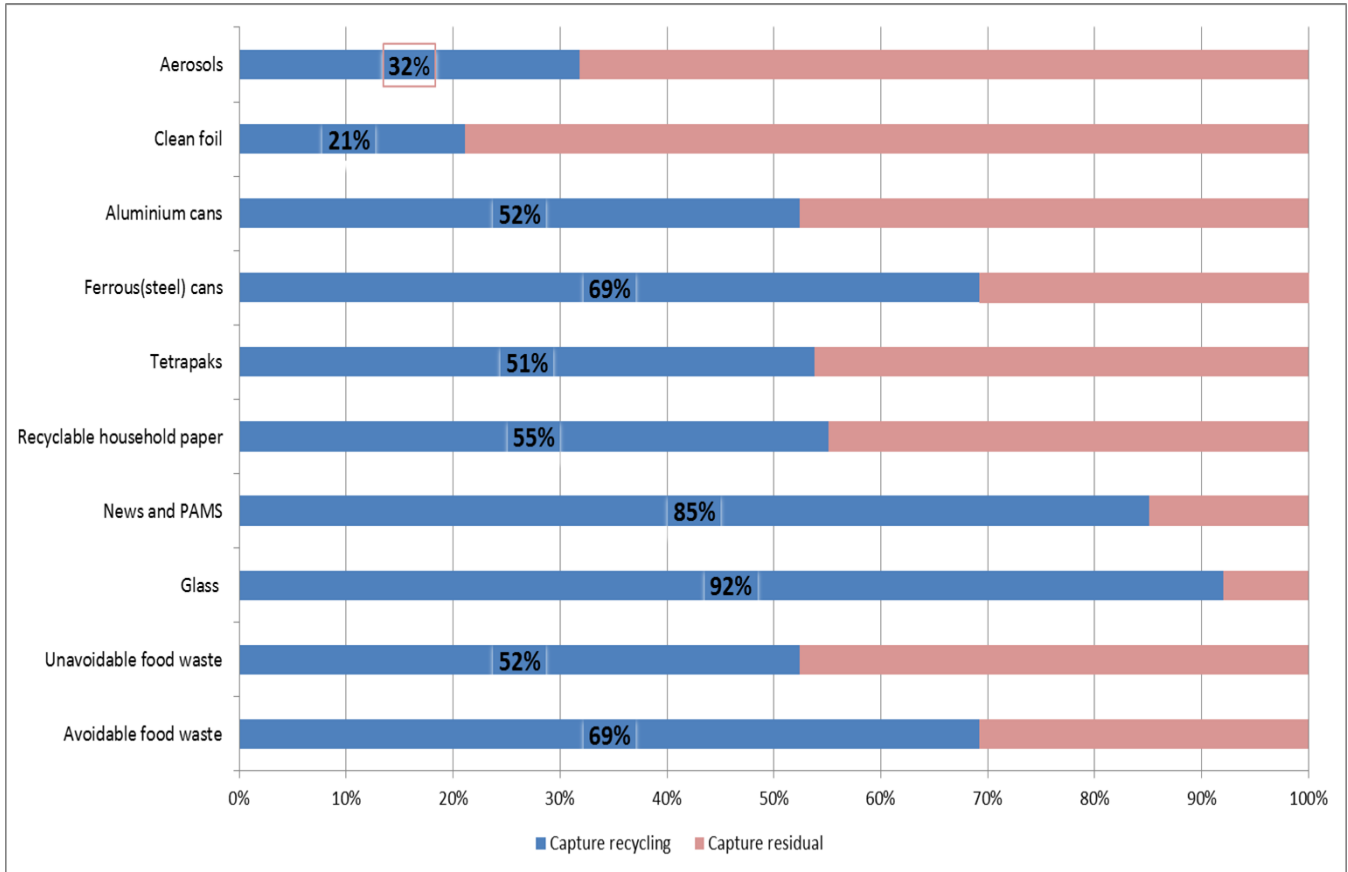


Key points to highlight from the survey are as follows:

- ❖ 58% of the waste collected in the black sacks could have been recycled through our existing recycling services. Most notably:-
 - Over a 1/3 of the contents of the black sack was food waste
 - 15% was recyclable paper and card
 - 5.5% dense plastics (bottles and trays)
 - 3.7% textiles
- ❖ The miscellaneous category (23%) is primarily nappies and animal waste
- ❖ On average each household sampled produced the following:
 - 69.3 litres of residual waste
 - 33.4 litres of dry recycling
 - 4.3 litres of food waste

The chart below shows how much recycling we capture through the weekly recycling service (marked in blue) and how much is left in the black sacks (marked in pink). It shows we have a long way to go encouraging more recycling of food waste, paper, drinks cartons and metal packaging within B&NES.

Capture Rates – Key Materials



Bath & North East Somerset Council		
DECISION MAKER:	Communities Transport and Environment Policy Development & Scrutiny Panel's	
DECISION DATE:	25th July 2016	EXECUTIVE FORWARD PLAN REFERENCE
		E
TITLE:	Response to the recommendations from the Review of East of Bath Transport Solutions	
WARD:	Bath Wards and Bath Avon North	
AN OPEN PUBLIC ITEM		
List of attachments to this report:		
Appendix 1 Cabinet Response Table		

1 THE ISSUE

- 1.1 Members will recall that on 22nd May they held a scrutiny day to examine a wide range of integrated transport solutions for the East of Bath. Your recommendations were considered by Cabinet at their meeting on 13th July. This report outlines Cabinet's response to these recommendations.

2 RECOMMENDATION

- 2.1 The panel note the responses to their recommendations as outlined below.

3 RESOURCE IMPLICATIONS (FINANCE, PROPERTY, PEOPLE)

- 3.1 The work required to meet the recommendations of the Scrutiny Panel is largely underway and covered by existing budgets and work commitments. In the event of further work being identified further approvals will be required from Cabinet and potentially further budget.

4 STATUTORY CONSIDERATIONS AND BASIS FOR PROPOSAL

- 4.1 Sustainability, planning. Further consideration will be given once projects identified by this work have been fully evaluated.

5 THE REPORT

- 5.1 The Panel held an Inquiry Day on 22nd March 2016 to examine a wide range of integrated transport solutions for the East of Bath. This was following the full Council meeting in November 2015. The details of the day are now on the Council's web site on the following link, [Scrutiny day link](#), where the presentations offered by the wide range of individuals and organisations are available.

- 5.2 The Cabinet at its meeting on 4th May received a report from the Panel following this Scrutiny day with 6 recommendations. These were considered by the Cabinet in more detail at their meeting on 13th July. The responses set out below were presented at that meeting. Any additional comments or amendments made by the Cabinet will be reported verbally to the Panel.
- 5.3 Cabinet response to Panel Recommendations are set out below and summarised in the table attached as Appendix 1.
- 5.4 **Recommendation:** To support moves to increase the use of the Lansdown P&R together with a smaller site or sites east of Bath to provide sufficient spaces for current and future need recognising the concerns of the population around the Meadows proposals. The potential use of rail and river should be considered as well as low emission buses serving the P&R.
- 5.5 **Response:** The cabinet are still considering how to meet the need for a P&R to the east of the city and this will be discussed at a future meeting. Lansdown P&R will continue to have an important role, which may indeed need to be expanded in the future. The existing P&R service includes the use of low emission buses which we will seek to continue in the future. Both rail and river options have been considered. The cost of providing a rail option would be very high and also would lead to a delay of a number of years, due to considerable uncertainties about time-tabling and identifying the location of a rail station. As far as the river is concerned, this would not offer sufficient capacity to transport the numbers of expected passengers to the City. Speed restrictions and environmental concerns mean that this option may offer a tourist opportunity. Use of the river is not a serious contender for large number of passenger journeys.
- 5.6 **Recommendation:** To improve publicity and signage for the Lansdown site and the opening of discussions with South Gloucestershire Council on improvements to the access for this site so as to meet the needs of visitors approaching Bath from the A46.
- 5.7 **Response:** The Cabinet welcomes this recommendation and will be including it in the strategy going forward. Officers have been asked to review the current signage in association with the installation of new Variable Message Signs in the vicinity of the Cold Ashton Roundabout, one of the final elements of the Bath Transportation Package. In particular, the Council acknowledges that the need to make clear that the Lansdown site is the P&R for Bath. Preliminary discussions with South Gloucestershire Council have taken place concerning the improvement of the access to the Lansdown P&R from the A420.
- 5.8 **Recommendation:** To investigate the Nottingham City integrated transport strategy and in particular its Work Place Parking Levy scheme with the aim of raising revenue that might be used for, e.g. subsidising bus travel during periods of congestion, including travel by school students.
- 5.9 **Response:** The initial view of officers is that it is unlikely that a Work Place Parking Levy scheme would work in a city the size of Bath. However, there is value in reviewing this policy option and officers will provide Cabinet with a more detailed report at a future meeting.

- 5.10 **Recommendation:** To investigate a possible link road between the A46 and A36 while recognising the environmental impact.
- 5.11 **Response:** This work is underway and is being taken forward with Wiltshire Council and Highways England.
- 5.12 **Recommendation:** To encourage the incorporation into the Travel Plans of the RUH and other health facilities of measures to improve the access from the East of Bath.
- 5.13 **Response:** The cabinet supports this recommendation and will continue to discuss with the RUH what initiatives can be taken to reduce the impact of their traffic on the city. The RUH have expressed an interest in supporting a dedicated service from a new east of Bath P&R.
- 5.14 **Recommendation:** The panel request early sight of the conclusions of the LDF Steering Group review of possible P&R sites.
- 5.15 **Response:** The LDF report and background documents are now available on the Council's web site.

6 RATIONALE

6.1 The response will support the project to deliver a P&R east of Bath.

7 OTHER OPTIONS CONSIDERED

7.1 None.

8 CONSULTATION

8.1 Cabinet member, Monitoring Officer, Section 151 Officer and the Strategic Director Place have been consulted on this report.

9 RISK MANAGEMENT

9.1 A risk assessment related to the issue and recommendations has been undertaken, in compliance with the Council's decision making risk management guidance.

Contact person	<i>Peter Dawson 01225-395181</i>
Background papers	
Please contact the report author if you need to access this report in an alternative format	

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Review Title: Scrutiny Inquiry Day to examine a Range of Integrated Transport Solutions to the East of Bath
Policy Development & Scrutiny Panel: Communities, Transport & Environment Panel
Panel Chair & Vice Chair: Cllr Bull & Simmonds
Policy Development & Scrutiny Project Officer(s): Donna Vercoe
Steering Group Service Officer(s): Louise Fradd, Peter Dawson

Process for Tracking PD&S Recommendations - Guidance note for Cabinet Members

The enclosed table lists all the recommendations arising from the above Policy Development & Scrutiny Review. Individual recommendations are referred to the relevant named Cabinet Members (or whole Cabinet in the case of a whole Cabinet referral) as listed in the ‘**Cabinet Member**’ column of the table. Cabinet members are requested to seek help from your relevant service Officers within your portfolio to help complete the Rationale for your response. A copy of this has also been forwarded to your appropriate Lead Officer. In order to provide the PD&S Panel with a Cabinet response on each recommendation, the named Cabinet member (or whole Cabinet) is asked to complete the last 3 columns of the table as follows:

Decision Response

The Cabinet has the following options:

- **Accept** the Panel’s recommendation
- **Reject** the Panel’s recommendation
- **Defer** a decision on the recommendation because a response cannot be given at this time. This could be because the recommendation needs to be considered in light of a future Cabinet decision, imminent legislation, relevant strategy development or budget considerations, etc.

Implementation Date

- For ‘Accept’ decision responses, give the date that the recommendation will be implemented.
- For ‘Defer’ decision responses, give the date that the recommendation will be reconsidered.
- For ‘Reject’ decisions this is not applicable so write n/a

Rationale

Recommendations from the CTE Panel

Recommendation	Cabinet Member	Decision Response	Implementation Date	Rationale
<p>Recommendation 1 To support moves to increase the use of the Lansdown P&R together with site or sites smaller than the original 1600 capacity discussed, to the east of Bath. This should provide sufficient spaces for current and future need recognising the concerns of the population around the Meadows proposals. The potential use of rail and river should be considered as well as the advantages of low emission buses serving the Park and Rides.</p> <p>Financial Assessment: No direct financial implications as can be met within existing resources/commitments.</p>	<p>Cllr Anthony Clarke</p>	<p>Accept in part.</p>	<p>Cabinet will receive a full report on the options for a P&R east of Bath later this year.</p>	<p>The cabinet are still considering how the meet the need for a P&R to the east of the city and this will be discussed at a future meeting. Lansdown P&R will continue to have an important role, which may indeed need to be expanded in the future. The existing P&R service includes the use of low emission buses which we will seek to continue in the future. Both rail and river options have been considered.</p> <p>The cost of providing a rail option would be very high and also would lead to a delay of a number of years, due to considerable uncertainties about time-tabling and identifying the location of a rail station.</p> <p>As far as the river is concerned, this would not offer sufficient capacity to transport the numbers of expected passengers to the City. Speed restrictions and environmental concerns mean that this option may offer a tourist opportunity. Use of the river is not a serious contender for large number of passenger journeys.</p>
<p>Recommendation 2 To improve publicity and signage for the Lansdown site and the opening of discussions with South Gloucestershire Council on improvements to the access for this site so as to meet the needs of visitors approaching Bath from</p>	<p>Cllr Anthony Clarke</p>	<p>Accept</p>	<p>Work will need to be programmed with South Gloucestershir</p>	<p>The Cabinet welcomes this recommendation and will be including it in the strategy going forward. Officers have been asked to review the current signage in association with the installation of new Variable Message Signs in</p>

Communities Transport & Environment Panel: Cabinet Response Table

Recommendation	Cabinet Member	Decision Response	Implementation Date	Rationale
<p>the A46.</p> <p>Financial Assessment: No direct financial implications as can be met within existing resources.</p>			e and Highways England	the vicinity of the Cold Ashton Roundabout, one of the final elements of the Bath Transportation Package. In particular, the Council acknowledges that the need to make clear that the Lansdown site is the P&R for Bath. Preliminary discussions with South Gloucestershire Council have taken place concerning the improvement of the access to the Lansdown P&R from the A420.
<p>Recommendation 3</p> <p>To investigate the Nottingham City integrated transport strategy and in particular its Work Place Parking Levy scheme with the aim of raising revenue that might be used for e.g. subsidising bus travel during periods of congestion, including travel by school students.</p> <p>Financial Assessment: No direct financial implications as can be met within existing resources.</p>	Cllr Anthony Clarke	Accept	Officers will prepare a report on the scheme for Cabinet later in the year.	The initial view of officers is that it is unlikely that a Work Place Parking Levy scheme would work in a city the size of Bath. However, there is value in reviewing this policy option and officers will provide Cabinet with a more detailed report at a future meeting.
<p>Recommendation 4</p> <p>To investigate a possible link road between the A46 and A36 while recognising the environmental impact and limitations, which might be solved by carrying the road in a tunnel.</p> <p>Financial Assessment: No direct financial implications as can be met within existing resources.</p>	Cllr Anthony Clarke	Accept	The aim of this work is to seek approval for the scheme to be place in Highways England's next investment strategy in 2018/19	This work is underway and is being taken forward with Wiltshire Council and Highways England.

Communities Transport & Environment Panel: Cabinet Response Table

Recommendation	Cabinet Member	Decision Response	Implementation Date	Rationale
<p>Recommendation 5</p> <p>To encourage the incorporation into the Travel Plans of the RUH and other health facilities of measures to improve the access from the East of Bath.</p> <p>Financial Assessment: No direct financial implications as can be met within existing resources.</p>	<p>Cllr Anthony Clarke</p>	<p>Accept</p>	<p>On-going</p>	<p>The cabinet supports this recommendation and will continue to discuss with the RUH what initiatives can be taken to reduce the impact of their traffic on the city. The RUH have expressed an interest in supporting a dedicated service from a new east of Bath P&R.</p>
<p>Recommendation 6</p> <p>The panel request early sight of the conclusions of the LDF Steering Group review of possible P&R sites.</p> <p>Financial Assessment: No direct financial implications as can be met within existing resources.</p>	<p>Cllr Anthony Clarke</p>	<p>Accept</p>	<p>May 2016</p>	<p>The LDF report and background documents are now available on the Council's web site.</p>

COMMUNITIES, TRANSPORT AND ENVIRONMENT PDS FORWARD PANEL

This Forward Plan lists all the items coming to the Panel over the next few months.

Inevitably, some of the published information may change; Government guidance recognises that the plan is a best assessment, at the time of publication, of anticipated decision making. The online Forward Plan is updated regularly and can be seen on the Council's website at:

<http://democracy.bathnes.gov.uk/mgPlansHome.aspx?bcr=1>

The Forward Plan demonstrates the Council's commitment to openness and participation in decision making. It assists the Panel in planning their input to policy formulation and development, and in reviewing the work of the Cabinet.

Should you wish to make representations, please contact the report author or Micheala Gay, Democratic Services (01225 394411). A formal agenda will be issued 5 clear working days before the meeting.

Agenda papers can be inspected on the Council's website and at the Guildhall (Bath), Hollies (Midsomer Norton), Civic Centre (Keynsham) and at Bath Central, Keynsham and Midsomer Norton public libraries.

Ref Date	Decision Maker/s	Title	Report Author Contact	Strategic Director Lead
25TH JULY 2016				
25 Jul 2016	CTE PDS	Prevent Strategy (this item will be taken in private session)	Samantha Jones Tel: 01225 396364	Strategic Director - Resources
25 Jul 2016	CTE PDS	Waste Strategy Update	Carol Maclellan Tel: 01225 394106	Strategic Director - Place
25 Jul 2016	CTE PDS	Cabinet response to the East of Bath Integrated Transport Solutions	Peter Dawson Tel: 01225 395181	Strategic Director - Place
19TH SEPTEMBER 2016				
19 Sep 2016	CTE PDS	Public Transport Strategy Review - Update	Louise Fradd Tel: 01225 395385	Strategic Director - Place
19 Sep 2016	CTE PDS	Domestic Abuse Update	Samantha Jones Tel: 01225 396364	Strategic Director - Resources
14TH NOVEMBER 2016				
		Directorate Plans		
ITEMS TO BE SCHEDULED				

Ref Date	Decision Maker/s	Title	Report Author Contact	Strategic Director Lead
	CTE PDS	Bath Low Emission Zone		Strategic Director - Place
	CTE PDS	GLL Progress Review	Sue Green, Marc Higgins Tel: 01225 477562, Tel: 01225 396423	Strategic Director - Place
	CTE PDS	Parish Charter	Andy Thomas Tel: 01225 394322	Strategic Director - Place
Page 67	CTE PDS	Buses Bill 2017	Andy Strong Tel: 01225 394201	Strategic Director - Place

The Forward Plan is administered by **DEMOCRATIC SERVICES**: Micheala Gay 01225 394411 Democratic_Services@bathnes.gov.uk

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